

**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**REGULAR MEETING AGENDA**  
**APRIL 18, 2024**

365 Old York Road, Flemington, New Jersey  
**(908) 782-7453 Office** **(908) 782-7466 Fax**

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(PLEASE NOTE: A supplemental Agenda adding late items to the Open or Closed Session which requires the consideration of the Board of Commissioners may be issued when necessary).

**1. MEETING CALLED TO ORDER AT 5:00 P.M.**

This meeting has been advertised in accordance with the Open Public Meetings Act setting forth the time, and Raritan Township Municipal Utilities Authority as the place of said meeting. A copy of this Agenda has been posted on the office bulletin board.

**2. ATTENDANCE ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPLICATIONS:**

**5. RESOLUTIONS:**

**RESOLUTION #2024-32 Authorization to Hire Kayleen Miller for Full – Time Employment**

**RESOLUTION #2024-33 Authorization to Accept and Execute Wastewater Service Agreement with Readington Township**

**6. APPROVAL OF MINUTES**

**Meeting Minutes of March 21, 2024**

**7. TREASURER’S REPORT / PAYMENT OF BILLS**

**8. CITIZENS’ PRIVILEGE**

**9. ADJOURN INTO CLOSED SESSION by motion, if needed**

**10. ADJOURNMENT**

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**RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WORK SESSION AGENDA**  
**APRIL 18, 2024**

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1. **THE WORK SESSION** of the Raritan Township Municipal Utilities Authority will be called to order upon adjournment of the Regular Meeting.
2. **CORRESPONDENCE:**
3. **OLD BUSINESS:**
4. **NEW BUSINESS:**
5. **PROFESSIONAL REPORTS:**
  - a) **Attorney**
  - b) **Engineer**
6. **RTMUA REPORTS:**
  - a) **ADMINISTRATIVE REPORT**
  - b) **OPERATIONS REPORT**
    1. **Chief Operator's Report**
      - i) **Overtime Recap**
      - ii) **Septage / Greywater Recap**
      - iii) **Monthly Flows**
    2. **Laboratory Summary**
    3. **Maintenance Summary**
  - c) **COMMISSIONERS' COMMENTS**

**RTMUA WORK SESSION AGENDA**  
**APRIL 18, 2024**  
**PAGE 2**

- 7. DISCUSSION:**
  - a) 1<sup>st</sup> Quarter 2024 Capacity Evaluation**
  - b) Block 16.01 Lot 35, Raritan Town Square**
  - c) Block 72.23 Lot 31.01**
  - d) Draft Operator Safety Protocols**
  - e) Draft Assistant Chief Operator Job Description**
- 8. ADJOURN INTO CLOSED SESSION by motion, if needed.**
- 9. ADJOURNMENT**

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